



**HOW TO CONSULT THE DISTRIBUTION
OF YOUR EVENTS?**

sacem.fr/en

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Consult the distribution of your events

- **The declaration of setlists and events must be done online** in [your member account](#) on sacem.fr/en.
- This service also allows you to **view the amounts distributed by event and setlist, along with the distribution status**. This guide explains how to view this information.

Reminder : How to declare your setlists and events?

From your member account:

1. Create your setlist by searching online for the works you will be performing.
2. Link one or more events to your setlist.

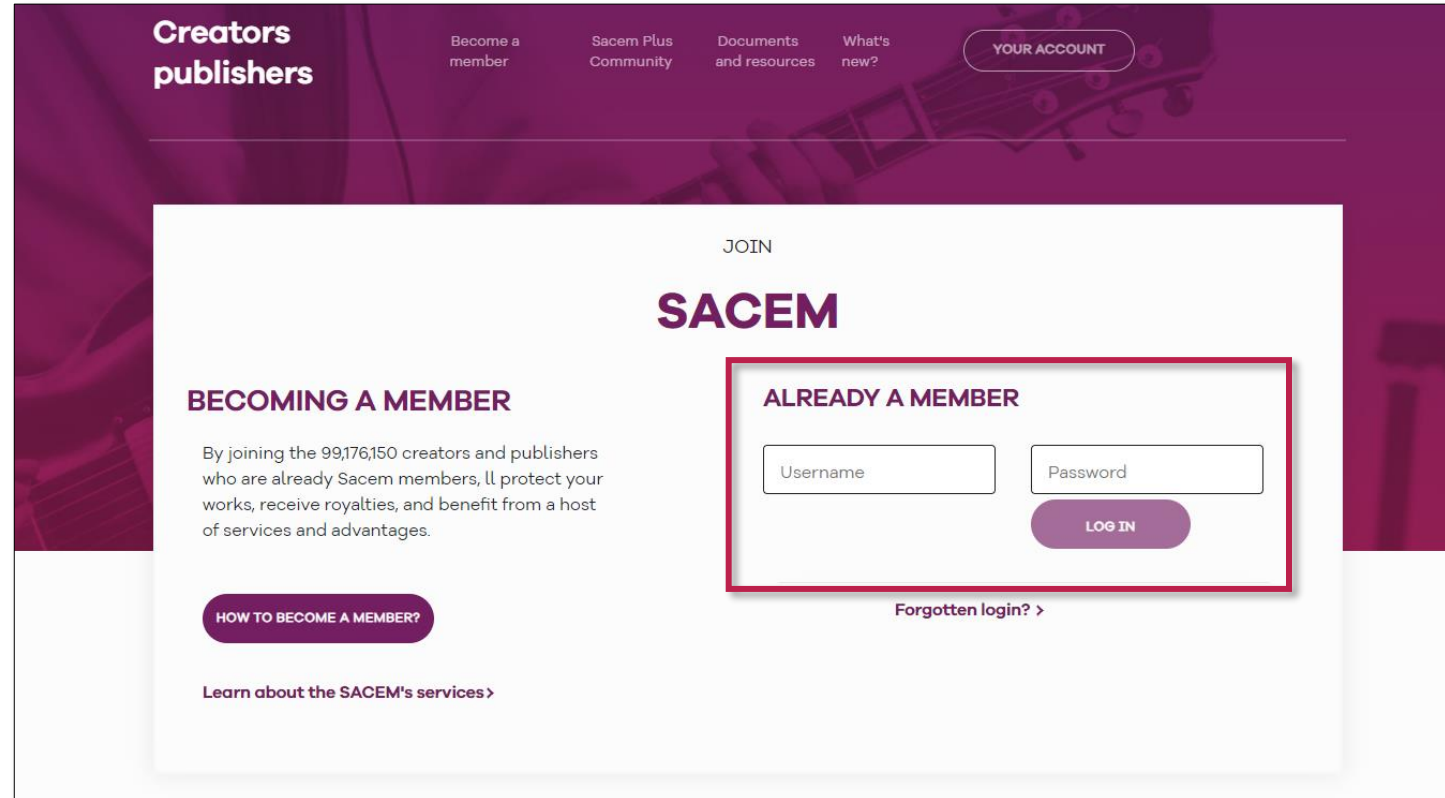
You can register events up to **6 months before** and up to **6 months after** the performance.

Paperless communication! No more printed setlists or declarations to send to Sacem.

For more details, consult the [dedicated tutorial](#).

Log in to your member account

createurs-editeurs.sacem.fr/en



The screenshot shows the login interface for SACEM creators and publishers. The page has a dark purple header with the text "Creators publishers" on the left and navigation links "Become a member", "Sacem Plus Community", "Documents and resources", "What's new?", and "YOUR ACCOUNT" on the right. The main content area is white and features the "JOIN SACEM" heading. It is divided into two sections: "BECOMING A MEMBER" on the left and "ALREADY A MEMBER" on the right. The "ALREADY A MEMBER" section is highlighted with a red border and contains a login form with "Username" and "Password" input fields, a "LOG IN" button, and a "Forgotten login? >" link. The "BECOMING A MEMBER" section includes a paragraph about joining 99,176,150 members, a "HOW TO BECOME A MEMBER?" button, and a "Learn about the SACEM's services >" link.

Creators publishers

[Become a member](#) [Sacem Plus Community](#) [Documents and resources](#) [What's new?](#) [YOUR ACCOUNT](#)

JOIN

SACEM

BECOMING A MEMBER

By joining the 99,176,150 creators and publishers who are already Sacem members, ll protect your works, receive royalties, and benefit from a host of services and advantages.

[HOW TO BECOME A MEMBER?](#)

[Learn about the SACEM's services >](#)

ALREADY A MEMBER

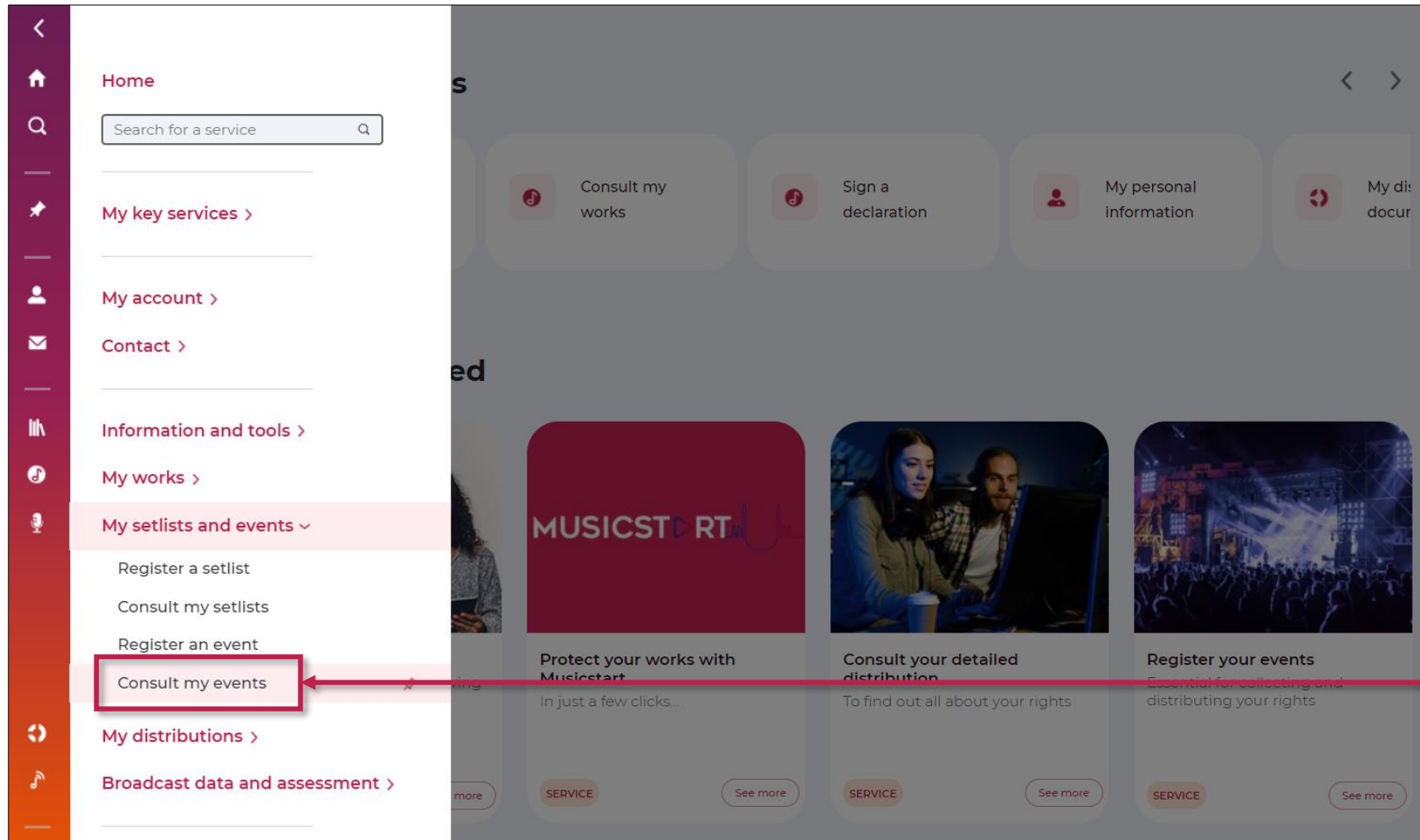
Username

Password

[LOG IN](#)

[Forgotten login? >](#)

Distribution status of events



Open the side menu in your member account, then click on:

- > **My setlists and events**
- > **Consult my events**

Distribution status of events

Click on > **Past** to display your past events.

The list of your events is displayed with their distribution status.

Please note:

Event named “Date identifiée par la Sacem” (“Event identified by Sacem”):

This is a date of which Sacem was also aware (detection by Sacem, link with the organizer, etc.). If this event is not associated with a setlist, it is necessary that you redeclare it and associate your setlist. Sacem will then make the connection between the two events.

Cancel an event:

If you are a creator, you can cancel an event you have declared as long as the event is not distributed.

The screenshot shows the 'My events' page on the Sacem website. The top navigation bar includes links for 'My works', 'My distributions', 'My broadcasted data', 'Unidentified works', 'My setlists and events', and 'My member account'. The 'My events' section has a 'New event' button and a 'Filters' bar with fields for 'Setlist name', 'Setlist number', 'From', 'To', 'Status', and a 'Search' button. Below the filters, there are tabs for 'Past' (selected) and 'Upcoming'. The 'Past' tab shows a list of events. Two event cards are visible:


- 05 MAI 2022**
DATE IDENTIFIEE PAR LA SACEM
Distribution: 659 of 05 juil. 2022
Setlist number: 30000125579
Setlist name: Test oeuvre non ref
Program type: Composer Author, Performer
Address: FRANCE
Type: Main concert
Number of works: 15
Status: Distributed
- 04 JUILLET 2022**
DATE IDENTIFIEE PAR LA SACEM
Setlist number: 123456789
Setlist name: EXAMPLE
Program type: Composer Author, Performer
Address: Church St
BN1 1UE Brighton and Hove
UNITED KINGDOM OF GREAT BRITAIN
AND NORTHERN IRELAND
Performer: John DOE
Type: Main concert
Number of works: 3
Status: Being process

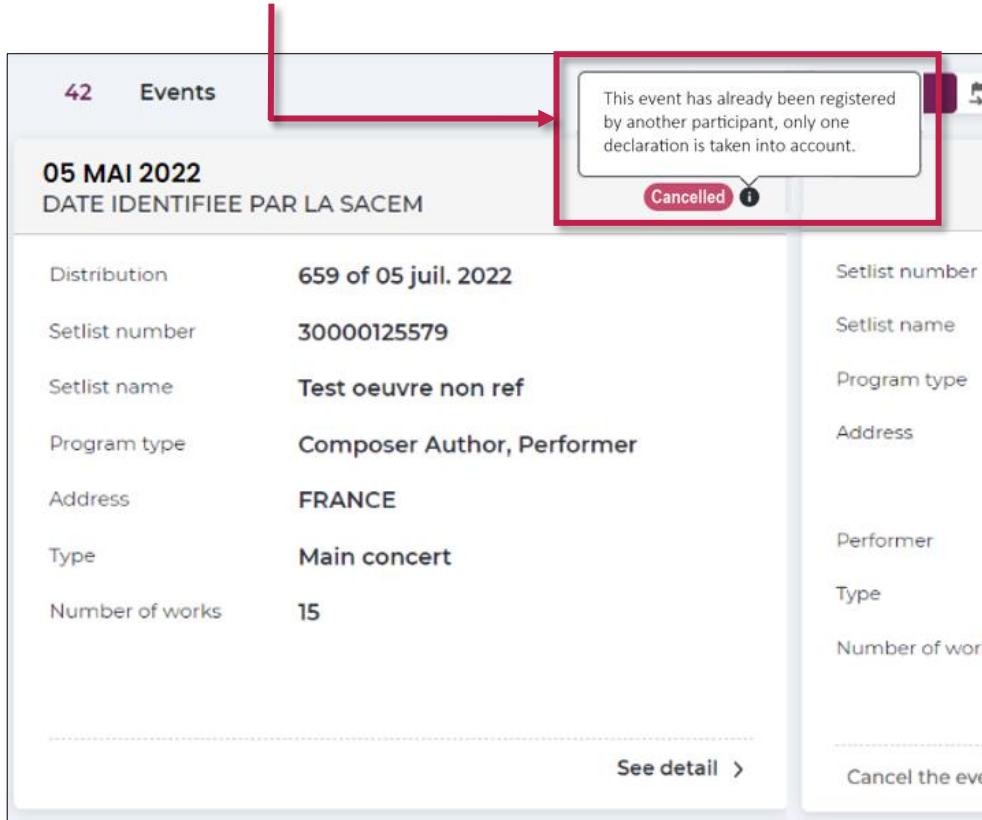
Each event card has a 'See detail' link at the bottom right. The 'Being process' status for the second event is highlighted with a red box.

Distribution status of events

Status list	
Processing	The date has been transmitted to Sacem's teams to start the collection and distribution of the author's rights.
Collection ongoing	The rights are being collected by Sacem.
Collection completed	The rights have been collected and are in the process of being allocated to the works in the setlist.
Payment in the next distribution	The processing is complete. The rights will be paid in the next distribution.
Distributed	The date has been distributed. The distribution number is indicated.
Pending setlist	These are generally dates with the status "Date identified by Sacem". You must redeclare this date and associate it with the interpreted setlist.
Cancelled	Date that did not occur, declaration deleted by Sacem due to double declaration (by the rights holders, the organiser, etc., only one declaration is kept and distributed), date not eligible for distribution by date (set in an electro club, bar with a musical ambience, etc.).
Not distributable	Date in a venue in receivership or free authorisation issued to the organiser and not generating royalties.
Date abroad	Date that took place in a foreign country. The date is processed and distributed but cannot be restituted online.

Distribution status of events

When the status indicates “**Cancelled**”, you can see the reason for cancellation by clicking on the pictogram  next to the status.



The screenshot shows the SACEM Events interface. At the top, there's a header with '42 Events'. Below it, the date '05 MAI 2022' and 'DATE IDENTIFIEE PAR LA SACEM' are displayed. A red box highlights a 'Cancelled' status with an information icon. A tooltip points to this icon, stating: 'This event has already been registered by another participant, only one declaration is taken into account.' Below the status, event details are listed in two columns:

Distribution	659 of 05 juil. 2022	Setlist number	
Setlist number	30000125579	Setlist name	
Setlist name	Test oeuvre non ref	Program type	
Program type	Composer Author, Performer	Address	
Address	FRANCE	Performer	
Type	Main concert	Type	
Number of works	15	Number of works	

At the bottom, there is a 'See detail >' button and a 'Cancel the event' button.

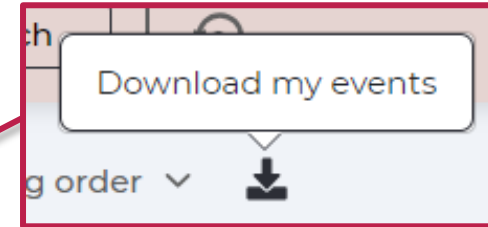
Reasons for cancellation:

- This event did not take place.
- This event has already been registered by another participant, only one declaration is taken into account.
- This event is not eligible for distribution by date ([see the distribution policy rules](#)).
- The information registered does not make it possible to identify this event.
- The information registered is incorrect and does not allow this event to be distributed.

Export your events data

The screenshot shows the 'My events' dashboard with a top navigation bar containing links for 'My works', 'My distributions', 'My broadcasted data', 'Unidentified works', 'My setlists and events', and 'My member account'. The main section is titled 'My events' and includes a 'New event' button. Below this is a 'Filters' section with input fields for 'Setlist name', 'Setlist number', 'From', 'To', and a 'Status' dropdown, along with a 'Search' button. The event list shows 42 events. Two events are highlighted: '05 MAI 2022' (Distributed) and '04 JUILLET 2022' (Being process). Each event has a table of details including Distribution, Setlist number, Setlist name, Program type, Address, Performer, Type, and Number of works. A red box highlights the filters and the 'Download my events' button (represented by a download icon) in the top right corner of the event list.

05 MAI 2022	04 JUILLET 2022
DATE IDENTIFIEE PAR LA SACEM	DATE IDENTIFIEE PAR LA SACEM
Distribution: 659 of 05 juil. 2022	Setlist number: 123456789
Setlist number: 30000125579	Setlist name: EXAMPLE
Setlist name: Test oeuvre non ref	Program type: Composer Author, Performer
Program type: Composer Author, Performer	Address: Church St BN1 1UE Brighton and Hove UNITED KINGDOM OF GREAT BRITAIN AND NORTHERN IRELAND
Address: FRANCE	Performer: John DOE
Type: Main concert	Type: Main concert
Number of works: 15	Number of works: 3
See detail >	Cancel the event See detail >



By clicking on **> Download my events**, you can generate an Excel export of your events data.

You can **download all your dates** or **apply filters** to download the selection of your choice.

Export your events data

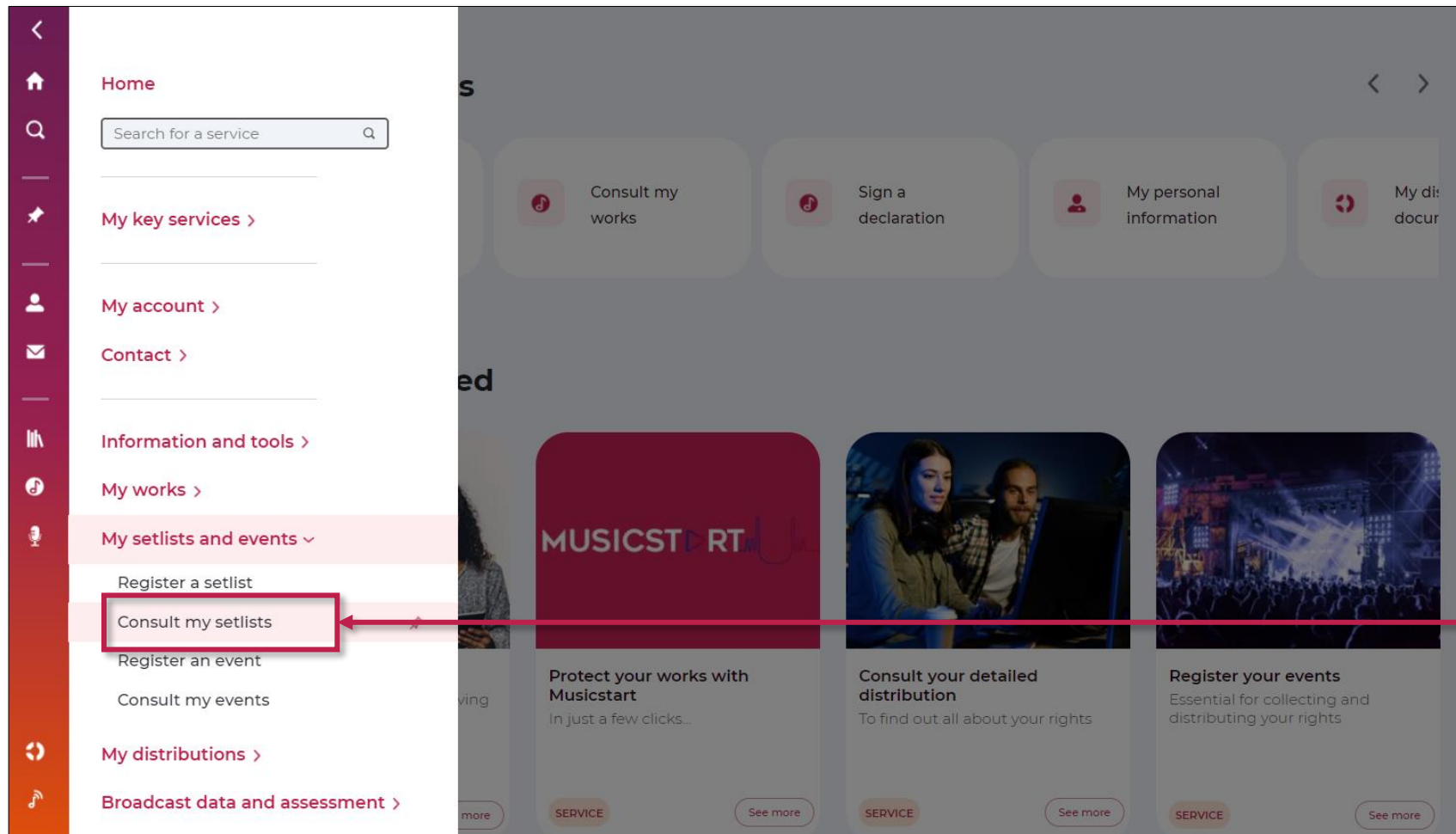
The export generated contains the following information:

- Date of the event
- Name of the event
- Name of the performer
- Number of the setlist
- Name of the setlist
- Type of the setlist (Author-Composer-Performer, DJ...)
- Name and address of the venue
- Type of event (1st part, main concert, multi-stage...)
- Distribution status (distributed, being processed, cancelled...)
- Number of the distribution (for distributed events)

	A	B	C	D	E	F
1	Date	Event title	Performer	Setlist number	Setlist name	Program type
2	<i>Date of the event</i>	<i>Name of the event</i>	<i>Name of the performer</i>	<i>Number of the setlist</i>	<i>Name of the setlist</i>	<i>Type of setlist (ACP, DJ...)</i>

G	H	I	J
Organiser/Location	Event type	Status	Distribution number
<i>Name and address of the venue</i>	<i>Type of event (Main concert, multi stage...)</i>	<i>Distributed, being processed, cancelled...</i>	<i>Number of the distribution for distributed events</i>

Amounts distributed per setlist



Open the side menu in your member account, then click on:

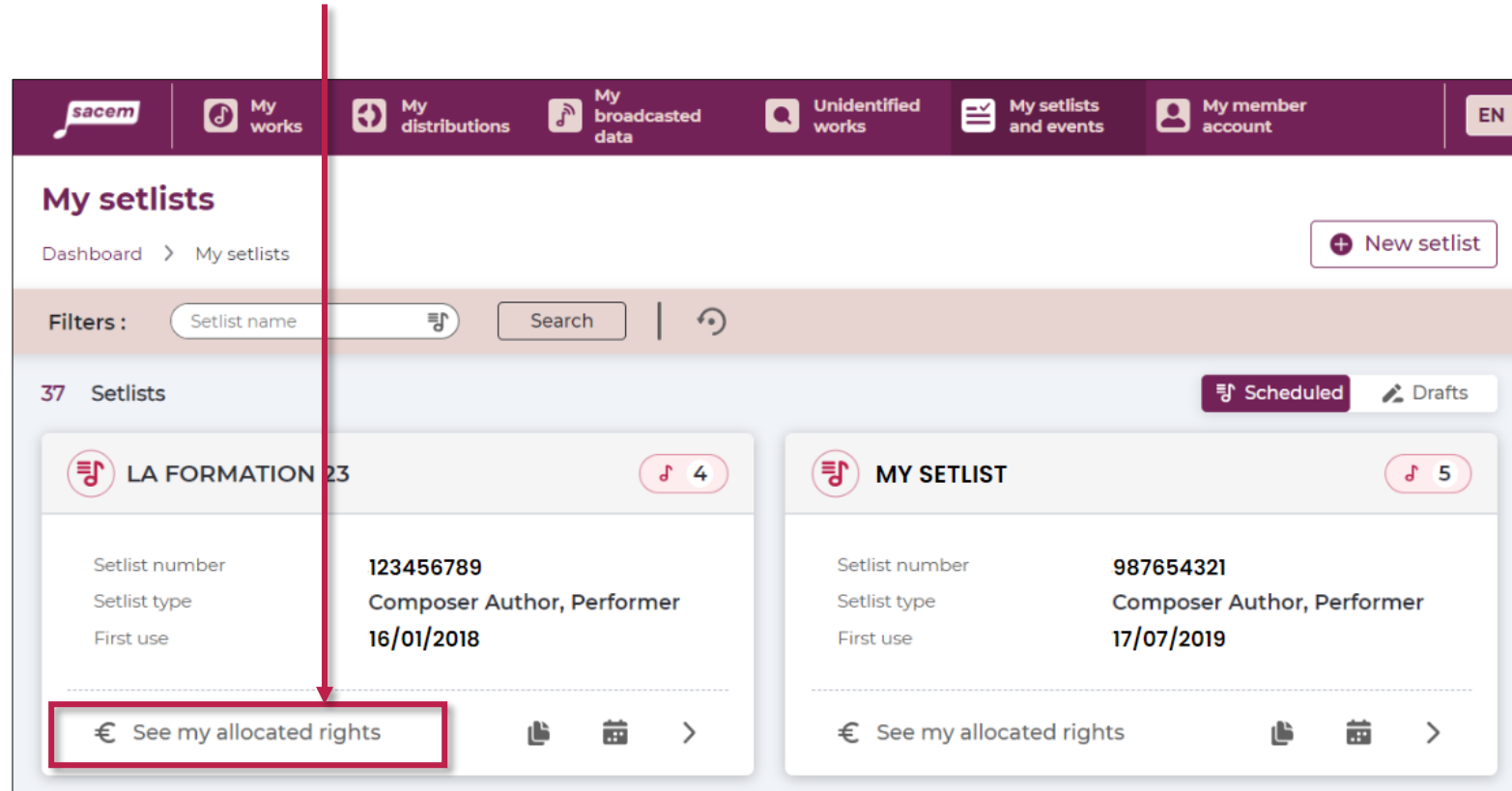
> My setlists and events

> Consult my setlists

Amounts distributed per setlist

On this screen, you can access the **list of your setlists**.

Click on the > **See my allocated rights** button to access the distribution of the setlist.



The screenshot shows the 'My setlists' page in the Sacem application. The top navigation bar includes links for 'My works', 'My distributions', 'My broadcasted data', 'Unidentified works', 'My setlists and events', and 'My member account'. The main section is titled 'My setlists' and features a search bar and a '+ New setlist' button. Below the search bar, there are 37 setlists listed. The first setlist, 'LA FORMATION 23', has 4 items and is highlighted with a red box around its 'See my allocated rights' button. The second setlist, 'MY SETLIST', has 5 items. Each setlist card displays the setlist number, type, and first use date.

Setlist name	Setlist number	Setlist type	First use	Items
LA FORMATION 23	123456789	Composer Author, Performer	16/01/2018	4
MY SETLIST	987654321	Composer Author, Performer	17/07/2019	5

Amounts distributed per setlist

You will then see the **cumulation of your rights distributed on this setlist** and the **breakdown by distribution**.

To see the list of events distributed with this setlist, click on the distribution you want to find out about.

The screenshot displays the SACEM website interface. The top navigation bar includes links for 'My works', 'My distributions', 'My broadcasted data', 'Unidentified works', 'My setlists and events', and 'My member account'. The main content area is titled 'LA FORMATION 23' and shows the setlist number '123456789', first use date '16/01/2018', and type 'Composer Author, Performer'. A red box highlights the 'Total setlist income' section, which shows a total of € 1,261.03. Below this, a table lists three distributions with their respective dates, setlist event counts, and amounts:

Distribution number	Date	Setlist events	Amount
655	05/07/2021	2	€356.84
651	06/07/2020	4	€684.49
647	05/07/2019	1	€219.70

Below the table, a section titled 'Distribution number 655 / My events' shows the details for the distribution on 05 July 2021. It lists two events, both dated 19 July 2019, identified by SACEM. The first event is at 11000 CARCASSONNE, FRANCE, performed by JOHN DOE. The second event is at LE CHAUDRON, 62480 LE PORTEL, FRANCE, also performed by JOHN DOE.

CONTACT us

Sacem is at your service.

- ▶ **On sacem.fr/en:** contact us
- ▶ **In your member account:** My messaging
- ▶ **One telephone number for all your inquiries:**
+33 1 47 15 47 15 (our team can call you back)

If you live in the USA, Latin America, the Middle East or Africa, dedicated teams are at your service.

sacem

Together  let's make music happen

