



COVID-19: EMERGENCY MEASURES

How do I make a request for aid or an exceptional advance?

/ LOG IN TO YOUR MEMBER ACCOUNT

createurs-editeurs.sacem.fr/en

YOUR MEMBER ACCOUNT

BECOME A MEMBER

BENEFITS EXCLUSIVE OFFERS

Offers, partnership, reductions...
With Sacem PLUS take advantage of many offers from our partners!

ALREADY A MEMBER

Username Password

> Forgotten password?

LOG IN

Create a member account >

HOW TO BECOME A MEMBER? >

Learn about the SACEM's services >

/ IN YOUR MEMBER ACCOUNT

Click on "COVID-19: EMERGENCY MEASURES"

The screenshot shows a member account dashboard with a dark purple header. The header contains the text "Creators publishers" on the left and navigation links: "Become a member", "Your online services", "Your Sacem PLUS benefits", "Documents and brochures", "What's new?", and "ACCOUNT" (highlighted with a white rounded rectangle). Below the header, the main content area is white. On the left, under the heading "HELLO", there are three links: "> My log-in parameters", "> My personal information", and "> My delegates". On the right, under the heading "NEWS", there is a red-bordered box containing a card for "Information Coronavirus" with a quote icon and a button labeled "URGENT MEASURES". To the right of this card, the text "COVID-19 : EMERGENCY MEASURES" is displayed, followed by "Submit a request online" and a link "> Click here".

You will be redirected to a page with links to the request forms.

/ CLICK ON YOUR CHOSEN LINK

MAKE A REQUEST FOR AID

RESCUE FUND

A Rescue Fund has been set up to meet the needs of those of you who are in situations of great distress because of the effects of the health crisis.

An emergency grant of €1,500, €3,000 or €5,000 may be allocated depending on your situation.

Each request will be analysed by the **Comité du Cœur des Sociétaires de la Sacem** and, within the **member relations department**, by the **social affairs department**. You will be asked to provide supporting documents that explain the urgency of your personal situation.

This exceptional rescue fund is open until **the end of the year 2020**.

To submit a request:

REQUEST FOR AID ➔

- By clicking on « REQUEST FOR AID », you will be directed to our « Support for projects » website.
- Click on « Your account ».
- Click on « To apply for support or manage your online applications ».
- Click on « New application ».
- Select “Emergency relief fund” in the scrolling menu.

MAKE A REQUEST FOR AN ADVANCE

EXCEPTIONAL ROYALTY ADVANCES

A programme for exceptional royalty advances has also been put into place. **These advances can be reimbursed from January 2022, with instalments spread out over 5 years.**

The advances will be available from **May 2020**, in the knowledge that the impact of the current crisis, in terms of royalties paid out, will be felt principally from January 2021.

To submit a request:

REQUEST FOR ADVANCE ➔

- By clicking on « REQUEST FOR ADVANCE », you will be directed to our « Support for projects » website.
- Click on « Your account ».
- Click on « To apply for support or manage your online applications ».
- Click on « New application ».
- Select “Exceptional advances” in the scrolling menu.

01

REQUEST FOR AID (RESCUE FUND)

/ REQUEST FOR AID (RESCUE FUND)

To access the form after having clicked on “REQUEST FOR AID”:

- 1 Click on "Your account".
- 2 Click on « To apply for support or manage your online applications".
- 3 Click on "New application".
- 4 Select « Emergency relief fund" from the drop-down list.

The screenshot displays the SACEM website's account management interface. At the top, there is a navigation bar with 'SUPPORT FOR PROJECTS' in a blue box, 'our SUPPORT PROGRAMMES' and 'to DISCOVER MORE' in smaller text, and a 'your ACCOUNT' link with a user icon. Below this is a dark grey header for 'YOUR PROJECT SUPPORT ACCOUNT' with a power icon and 'DISCONNECT' text. The main content area is titled 'MY APPLICATIONS' and features a 'NEW APPLICATION' button. Below this is a 'NEW APPLICATION' form with a '< Back' link. The form contains two dropdown menus: 'Please select year of project *' with '2020' selected, and 'Please select support programme *' with 'Emergency relief fund' selected. Red circles with numbers 1 through 4 are overlaid on the image to indicate the steps: 1 points to the 'your ACCOUNT' link, 2 points to the 'To apply for support or manage your online applications' link, 3 points to the 'NEW APPLICATION' button, and 4 points to the 'Emergency relief fund' dropdown menu.

/ REQUEST FOR AID (RESCUE FUND)

Step 1: Fill in the fields and click on "VALIDATE"

THE PROJECT

Main profession **i** * Author

Main source of credited income **i** * Royalties

Family situation **i** * Single

Artistic repertoire * Pop

Impacts on your professional activity **i** *

- Shows/competitions
- DJ set
- Contracts/orders
- Video recordings/filming/audio recordings
- Editing/mixing/post-production sessions
- Workshops/masterclasses/courses
- Editorial management activities (sheet music, sync, licenses, etc.)
- No professional impact

Impacts on your personal situation **i** *

- Health
- Lodging
- Tax credits
- Taxes
- Other(s) impact(s)
- No personal impact

Information marked In * is mandatory

[PRINT](#) [VALIDATE](#)

Be aware:

Main profession: Activity from which you derive most of your revenues.

/ REQUEST FOR AID (RESCUE FUND)

Step 2:

- 1 Click on the pencil to add your contact details (see next page).
- 2 Download the request form and fill it out.
- 3 Click on the file to attach the completed request form together with all other supporting documents.
- 4 Click on "SUBMISSION" to send your request.

Be aware:

You have no comments to enter in the "FOLLOW-UP" block. This area allows Sacem to communicate with you if and when necessary.



The screenshot shows the 'SUMMARY OF THE APPLICATION' page. At the top, there is a navigation bar with a '< Back' button and the title 'SUMMARY OF THE APPLICATION'. Below the title, a message states: 'Your application's status is "Draft", once it has been filled in, don't forget to submit it by clicking on button "Submission" at the top left of your screen. We cannot process any application that has not been "submitted".' Below this message are two buttons: 'SUBMISSION' (highlighted with a blue circle 4) and 'PRINTING'. A notification box says 'Your application has been saved.' The page is divided into several sections: 'THE PROJECT' (with fields for Main profession, Reference, Support programme, Year, Amount requested, and Status), 'CONTACTS AND CONTACT DETAILS' (with a table for contact information and a 'MODIFY' button), 'DOCUMENTS IN THE APPLICATION' (with a table of uploaded documents and a 'MODIFY' button), and 'FOLLOW-UP' (with a 'CONSULT' button). Numbered callouts 1-4 point to specific elements: 1 points to a pencil icon in the contacts table; 2 points to a file icon in the documents table; 3 points to the 'FOLLOW-UP' section; and 4 points to the 'SUBMISSION' button.

< Back

SUMMARY OF THE APPLICATION

Your application's status is "Draft", once it has been filled in, don't forget to submit it by clicking on button "Submission" at the top left of your screen.
⚠ We cannot process any application that has not been "submitted".

4 SUBMISSION PRINTING

Your application has been saved.

THE PROJECT

Main profession : Author
Reference : MUS01-2004431
Support programme : Emergency relief fund
Year : 2020
Amount requested :
Status : Draft

Please click on "Modify" for details of project

CONTACTS AND CONTACT DETAILS

TYPE	LAST NAME / COMPANY NAME / CONTACT DETAILS	ACT

Please provide the fiscal address or head office address

1

MODIFY

DOCUMENTS IN THE APPLICATION

REFERENCE	INFORMATION	ACT
Relief fund - actual person form		
Relief fund - Publisher form		
* A detailed explanatory letter of your situation		
Your resume (if you're an actual person)		
* Most recent tax assessment		
* Most recent bank statement(s)		
Latest company registration certificate (or Extrait Kbis) (as a legal entity)		
Accounting documents (as a legal entity)		
Any document testifying the exceptional difficulties you are encountering		

2

FOLLOW-UP

No comments were filed.

3

Information marked in * is mandatory

CONSULT

/ REQUEST FOR AID (RESCUE FUND)

Adding your contact details:

CONTACT DETAILS FOR THE FISCAL OFFICE OR HEAD OFFICE

Title *	<input type="text"/>	Country	FRANCE
Last name *	<input type="text"/>	Further Information	<input type="text"/>
First name *	<input type="text"/>	Street number & name	225 AV CHARLES DE GAULLE
Telephone	<input type="text"/>	PB - Locality	<input type="text"/>
E-mail address *	<input type="text"/>	PC and town *	92528 NEUILLY SUR SEINE CEDEX
1 Company name *	<input type="text"/>		
2 Company Position *	<input type="text"/>		
3 SIRET number	<input type="text"/>		

Information marked in * is mandatory
Certain information can be imported from your profile with the help of the buttons

PRINT **VALIDATE**

- 1 Company name: For legal entities only. You can indicate "None" if applicable.
- 2 Company position: You can specify the author and/or composer or publisher.
- 3 SIRET (geographic identification) number: For legal entities only. You can leave it blank if not applicable.

02

**REQUEST FOR AN
EXCEPTIONAL
ADVANCE**

/ REQUEST FOR ADVANCE

To access the form after clicking on “REQUEST FOR ADVANCE”:

- 1 Click on "Your account".
- 2 Click on « To apply for support or manage your online applications".
- 3 Click on "New application".
- 4 Select "Exceptional advances" from the drop-down list.

The screenshot shows the top navigation bar of the website. On the left, there is a blue box with the text 'SUPPORT FOR PROJECTS'. To its right, there are two links: 'our SUPPORT PROGRAMMES' and 'to DISCOVER MORE'. On the far right, there is a user profile icon with the text 'your ACCOUNT' next to it, marked with a red circle containing the number 1. Below this bar is a dark grey section titled 'YOUR PROJECT SUPPORT ACCOUNT'. It contains two links: '> To apply for support or manage your online applications' and '> Personal Informations', with the first link marked by a red circle containing the number 2. On the right side of this section, there is a power icon and the text 'DISCONNECT'.


The screenshot shows a white box with the title 'MY APPLICATIONS' in blue. On the left side, there is a blue button with the text 'NEW APPLICATION' and a red circle containing the number 3 next to it.


The screenshot shows a form titled 'NEW APPLICATION' with a '< Back' link on the left. The form contains two dropdown menus. The first is labeled 'Please select year of project *' and has '2020' selected. The second is labeled 'Please select support programme *' and has 'Exceptional advances' selected, marked with a red circle containing the number 4.

/ REQUEST FOR ADVANCE


Step 1: Fill in the fields and click on "VALIDATE"

THE PROJECT

Main profession  * Author

Sacem's account number  00123456

Artistic repertoire * Pop

Impacts on your professional activity  *

- Shows/competitions
- DJ set
- Contracts/orders
- Video recordings/filming/audio recordings
- Editing/mixing/post-production sessions
- Workshops/masterclasses/courses
- Editorial management activities (sheet music, sync, licenses, etc.)
- No professional impact

Main source of credited income *

- Author's rights
- Freelance activity credited income
- Salary (monthly/annual)/intermittent rights
- Other(s) source(s) of credited income
- Other editorial management activities

Information marked in * is mandatory

[PRINT](#) [VALIDATE](#)

Be aware:

Main profession: Activity from which you derive most of your revenues.

Sacem's account number: Sacem account number which appears on your account statement.



/ REQUEST FOR ADVANCE

Step 2:

- 1 Click on the pencil to add your contact details (see next page).
- 2 Attach a RIB (Statement of Banking Identity)/IBAN (only if your royalties are paid to you by cheque).
- 3 Click on "SUBMISSION" to send your request.

Be aware:

You have no comments to enter in the "FOLLOW-UP" block. This area allows Sacem to communicate with you if and when necessary.



< Back

SUMMARY OF THE APPLICATION

Your application's status is "Draft", once it has been filled in, don't forget to submit it by clicking on button "Submission" at the top left of your screen.
⚠ We cannot process any application that has not been "submitted".

3 SUBMISSION PRINTING

Your application has been saved.

THE PROJECT

Main profession : Author
Reference : MUS02-2004434
Support programme : Exceptional advances
Year : 2020
Amount requested :
Status : Draft
Please click on "Modify" for details of project

CONTACTS AND CONTACT DETAILS

TYPE	LAST NAME / COMPANY NAME / CONTACT DETAILS	ACTION

Please provide the fiscal address or head office address

1

MODIFY

DOCUMENTS IN THE APPLICATION

REFERENCE	INFORMATION	ACTION
RIB/IBAN to upload if you receive your usual payments from Sacem by check		

FOLLOW-UP

2 comments were filed.

Information marked in * is mandatory

CONSULT

/ REQUEST FOR ADVANCE

Adding your contact details:

CONTACT DETAILS FOR THE FISCAL OFFICE OR HEAD OFFICE

Title *

Last name *

First name *

Telephone

E-mail address *

1 Company name *

2 Company Position *

3 SIRET number

Country FRANCE

Further Information

Street number & name 225 AV CHARLES DE GAULLE

PB - Locality

PC and town * 92528 NEUILLY SUR SEINE CEDEX

Information marked in * is mandatory
Certain information can be imported from your profile with the help of the buttons

PRINT VALIDATE

- 1 Company name: For legal entities only. You can indicate "None" if applicable.
- 2 Company position: You can specify the author and/or composer or publisher.
- 3 SIRET (geographic identification) number: For legal entities only. You can leave it blank if not applicable.

03

FINALISATION AND MODIFICATION OF YOUR REQUESTS

/ FINALISATION AND MODIFICATION OF YOUR REQUESTS

As long as you have not submitted your requests, you can modify or delete them.

Go directly to the site aide-aux-projets.sacem.fr/en

Identify yourself by using the same codes as those for your member account.

YOU ARE A CREATOR OR PUBLISHER
A SACEM MEMBER

To apply for support or manage your online applications, you must be connected to your member account.

IF YOU DO NOT HAVE A MEMBER ACCOUNT

Create your member account at the “Creators and Publishers” site

[CREATE YOUR MEMBER ACCOUNT](#)

YOU HAVE A MEMBER ACCOUNT

Username Password

[CONNECT](#)

[Forgot your password?](#)



/ FINALISATION AND MODIFICATION OF YOUR REQUESTS

You arrive directly at a summary table of your requests and can then modify or delete them.

MY APPLICATIONS

NEW APPLICATION

2 result(s)

<u>DATE OF CREATION</u> (DD/MM/YYYY) ▼	<u>REFERENCE</u>	<u>NAME OF PROJECT</u>	<u>PROGRAMME</u>	<u>YEAR</u>	<u>STATUS</u>	<u>ACTIONS</u>
06/04/2020	MUS02-2004434	Author	Exceptional advances	2020	Draft	  
06/04/2020	MUS01-2004415	test	Emergency relief fund	2020	EN###En cours	 

2 result(s)

PRINT

Be aware:

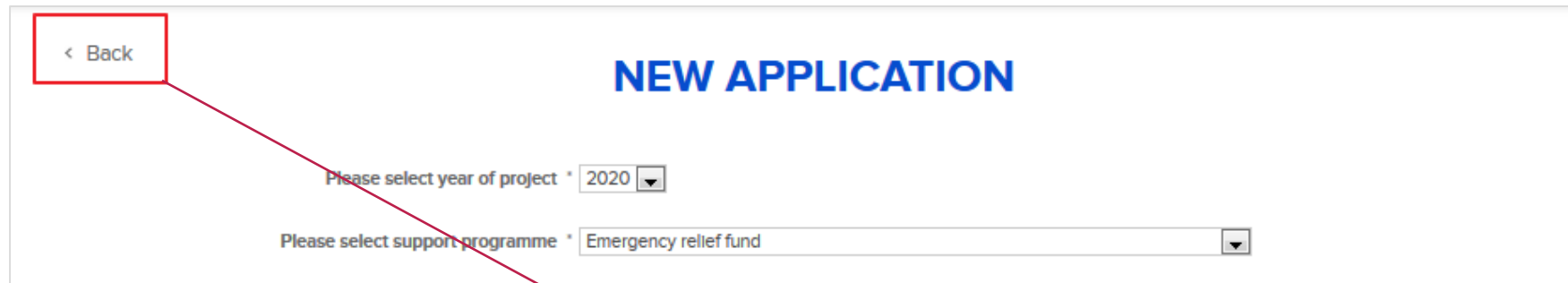
Your file retains its draft status until you click on "SUBMISSION" in step 2.
A file with draft status cannot be processed by our teams.



/ FINALISATION AND MODIFICATION OF YOUR REQUESTS

If you access the Aid for Projects site again via the pathway from your member account (pathway explained on pages 3 and 4), you will arrive at a new application.

Click on "Back" at the top of the page to arrive at the summary screen of your current requests.



< Back

NEW APPLICATION







Please select year of project * 2020 ▼

Please select support programme * Emergency relief fund ▼

MY APPLICATIONS

NEW APPLICATION

2 result(s)

<u>DATE OF CREATION</u> (DD/MM/YYYY) ▼	<u>REFERENCE</u>	<u>NAME OF PROJECT</u>	<u>PROGRAMME</u>	<u>YEAR</u>	<u>STATUS</u>	<u>ACTIONS</u>
06/04/2020	MUS02-2004434	Author	Exceptional advances	2020	Draft	  
06/04/2020	MUS01-2004415	test	Emergency relief fund	2020	EN##En cours	  

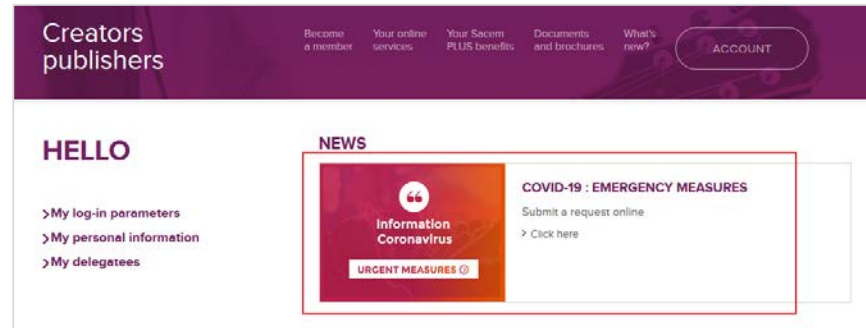
2 result(s)

PRINT

/ A QUESTION ?

Consult the available Questions and Answers:

- [By clicking here](#)
- Or by returning to the access page for the request forms accessible from your member account.



Contact us:

- By e-mail to societaires@sacem.fr
- By phone on +33 (1) 47 15 47 15



sacem

Ensemble faisons vivre la musique

